



Spanish Subject Pack



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PPA Cover Ltd. Scheme of Work & Lesson Planning Overview

At PPA Cover Ltd, we have developed our own Spanish curriculum, encompassing 36 progressive units, 12 for EYFS & Key Stage 1 and 24 for Key Stage 2. We match the ability level of your children, taking into account prior learning, and produce a bespoke overview that ensures continuation and progression for the children to a high level, which will put them in good stead for secondary school. PPA Cover Ltd. can deliver Spanish from Year 3 within schools that focus their MFL provision within Key Stage 2 to meet the mandatory National Curriculum requirements; from Reception year in schools where Spanish is a big part of the school's education ethos; or to specific year groups within school where specialist focus is required.

Within this scheme of work and lesson plan example booklet, you will find examples of our schemes of work geared towards schools with very little prior learning in Key Stage 2, with Years 3 to 6 starting from the same initial point in their Spanish learning journey and progressing at different age-related developmental rates, through to schemes of work geared towards schools who have an ethos of Spanish throughout the school, where children have learnt Spanish from EYFS or Year 1 and have progressed year-on-year to become highly competent in Spanish in upper Key Stage 2. In essence, we believe that our schemes of work will fit all children's ability levels no matter their prior learning experience.

PPA Cover Ltd.'s Spanish provision will:

- ✓ Ensure effective pupil progress through all year groups.
- ✓ Be creative, engaging, and interactive for all children.
- ✓ Raise attainment and enthusiasm in Spanish lessons.
- ✓ Improve speaking, listening, and writing skills.
- ✓ Help children develop a better understanding of Spanish culture through history, events and celebrations.
- ✓ Differentiate success criteria for pupils of varying abilities.
- ✓ Meet the aims and objectives of all the MFL National Curriculum not only for Key Stage 2, where MFL is mandatory, but also for EYFS & Key Stage 1 as many schools now encompass a whole school approach to teaching MFL, delivering across all year groups.
- ✓ Be compliant to the New OFSTED Framework.
- ✓ Be Deep Dive compliant.



What Do We Teach and Progression of Skills?

On the next four pages, you will find examples of three different year overviews based upon four different scenarios of prior learning and at what Key Stage children enter their Spanish learning journey. The four different scenarios are:

- **No prior learning across the school** (example of a school with no prior learning of Spanish in previous years)
- **No prior learning in Key Stage 2** (example of a school who haven't had Spanish or Spanish has been inconsistent for KS2)
- **Some prior learning across the school** (example of a school who have a real Spanish ethos and prior learning for all Key Stages)
- **Some prior learning in Key Stage 2** (example of prior learning in KS2 and children are on a standard progression level)



Spanish Throughout All Year Groups (with prior learning)

Year Group	AUTUMN			SPRING		SUMMER	
Yr R	EYFS Unit 1 Greetings			EYFS Unit 2 Colours & Numbers		EYFS Unit 3 Songs & Games	
Yr 1	KS1 Unit 1 Greetings	KS1 Unit 2 Numbers 1-10	KS1 Unit 3 Colours	KS1 Unit 1 Greetings	KS1 Unit 2 Numbers 1-10	KS1 Unit 3 Colours	
Yr 2	KS1 Unit 7 Numbers & Shapes 11-20	KS1 Unit 8 Colours	KS1 Unit 9 Flags & Maps	KS1 Unit 7 Numbers & Shapes 11-20	KS1 Unit 8 Colours	KS1 Unit 9 Flags & Maps	



Year Group	AUTUMN		SPRING		SUMMER	
Yr 3	KS2 Unit 1 Getting to Know You	KS2 Unit 2 All About Me	KS2 Unit 3 My Family	KS2 Unit 4 My Friends	KS2 Unit 5 Our School	KS2 Unit 6 Time & Dates
Yr 4	KS2 Unit 7 Body Parts	KS2 Unit 8 My Monster	KS2 Unit 9 I'm Hungry!	KS2 Unit 10 Creating a Café	KS2 Unit 11 Clothes	KS2 Unit 12 Seasons & Dress
Yr 5	KS2 Unit 13 Getting to Know You	KS2 Unit 14 Animals of The World	KS2 Unit 15 Starting a Story	KS2 Unit 16 Family & Friends	KS2 Unit 17 School Life	KS2 Unit 18 Time Traveling
Yr 6	KS2 Unit 19 Let's Visit a Spanish Town	KS2 Unit 20 Let's Go Shopping	KS2 Unit 21 Worldwide Weather	KS2 Unit 22 Planning a Holiday	KS2 Unit 23 Traditions & Celebrations	KS2 Unit 24 Three Language Friends



Spanish Key Stage 2 Only (with prior learning)

Year Group	AUTUMN		SPRING		SUMMER	
Yr 3	KS2 Unit 1 Getting to Know You	KS2 Unit 2 All About Me	KS2 Unit 3 My Family	KS2 Unit 4 My Friends	KS2 Unit 5 Our School	KS2 Unit 6 Time & Dates
Yr 4	KS2 Unit 7 Body Parts	KS2 Unit 8 My Monster	KS2 Unit 9 I'm Hungry!	KS2 Unit 10 Creating a Café	KS2 Unit 11 Clothes	KS2 Unit 12 Seasons & Dress
Yr 5	KS2 Unit 13 Getting to Know You	KS2 Unit 14 Animals of The World	KS2 Unit 15 Starting a Story	KS2 Unit 16 Family & Friends	KS2 Unit 17 School Life	KS2 Unit 18 Time Traveling
Yr 6	KS2 Unit 19 Let's Visit a Spanish Town	KS2 Unit 20 Let's Go Shopping	KS2 Unit 21 Worldwide Weather	KS2 Unit 22 Planning a Holiday	KS2 Unit 23 Traditions & Celebrations	KS2 Unit 24 Three Language Friends



Spanish Key Stage 2 Only (with no prior learning)

Year Group	AUTUMN		SPRING		SUMMER	
Yr 3	KS2 Unit Getting to Know You	KS2 Unit All About Me	KS2 Unit My Family	KS2 Unit My Friends	KS2 Unit La Francophonie	KS2 Unit I'm Hungry!
Yr 4	KS2 Unit Our School	KS2 Unit Body Parts	KS2 Unit My Monster	KS2 Unit Getting to Know You	KS2 Unit Family & Friends	KS2 Unit Creating a Café
Yr 5	KS2 Unit Time & Dates	KS2 Unit Clothes	KS2 Unit Seasons & Dress	KS2 Unit Traditions & Celebrations	KS2 Unit Animals of The World	KS2 Unit Time Traveling
Yr 6	KS2 Unit Starting a Story	KS2 Unit School Life	KS2 Unit Let's Visit a Spanish Town	KS2 Unit Let's Go Shopping	KS2 Unit Worldwide Weather	KS2 Unit Planning a Holiday



Progression of Skills / Threads & Themes

Within PPA Cover Ltd.'s Spanish scheme of work, there are constant treads and themes running throughout all 24 units within Key Stage 2 which align with the progression of skills map in regard to intention, implementation & impact. These threads and themes cover:

- Describing me = Units 1, 2, 3 & 4
- Describing others (physical descriptions) = Units 5, 7, 8, 13 & 16
- Plans for the future = Units 6, 12, 21 & 22
- Transactions = Units 5, 9, 10 & 20
- Cultural traditions = Units 6, 19 & 21
- Changing times = Units 6, 11, 12 & 16
- Activities = Units 15, 17, 19 & 20
- Visiting France = Units 2, 9, 10, 19 & 20
- Animals = Units 7, 8, 14 & 15

What Are Our Lessons Like?

Please see our website www.schoolppacover.co.uk and click on the following link <https://schoolppacover.co.uk/Spanish/> to access our example Spanish scheme of work, lesson plans and progression of skills map along with an infographic video to better explain our Spanish curriculum and how we teach the optimal Spanish lessons to EYFS, Key Stage 1 & Key Stage 2.



Planning for the delivery of Spanish within a new school

The planning for the delivery of Spanish within a new school works as follows:

1. Firstly, an Operations Manager from PPA Cover Ltd. will meet with your school's SLT and/or MFL coordinator to ascertain the prior learning and previous / current scheme of work your school have in place for MFL. During this meeting, the Operations Manager will be able to better understand the prior learning and different ability levels across all year groups.
2. Secondly, the Operations Manager will advise your school on either continuing with the current scheme of work for MFL or change to PPA Cover Ltd.'s scheme of work. If you do want to continue with a current scheme of work, then PPA Cover Ltd. will adapt and teach from that scheme of work, i.e. Language Angels, Twinkl, etc. However, most schools choose to deliver PPA Cover Ltd.'s scheme of work, in which case steps 3, 4 and 5 would therefore be followed.
3. Thirdly, the Operations Manager will agree on a curriculum map / MFL year overview, mapping out the expected progression for the whole of the academic year.
4. Fourthly, from the MFL year overview, the planning team will compile your lesson plans and a folder containing the planning for each term will be delivered to your school at the start of each term.
5. If your school decides to follow PPA Cover Ltd.'s scheme of work, all long-term plans, medium-term plans, individual lesson plans, resources, progression of skills map, knowledge organisers, assessments, etc can be accessed via our lesson planning website (<https://www.ppacover-lessonplans.co.uk/>) where every school has an individual login and access to the scheme of work that our PPA Cover Ltd. teacher will teach from.



How Our Planning Works

As detailed above, one of our Operations Managers will agree on a curriculum map / year overview for Spanish, mapping out the whole of the academic year. From this year overview, the planning department will then compile the lesson plans for each term. These lesson plans are accessed digitally by the Spanish teacher assigned to the school via our lesson planning website (<https://www.ppacover-lessonplans.co.uk/>), as well as printed and compiled into a lesson plan folder which is delivered to the school itself. A new lesson plan folder will arrive in your school ready for each new term and contains all of the Spanish lesson plans to be delivered during the term, along with printed Spanish resources, reward stickers and certificates and a USB flash drive containing interactive PowerPoints, Whiteboard activities and Spanish lesson plans.

The lesson plan folder is accessed by the Spanish teacher each day they are in school so they can record the feedback and progression of each lesson (please see <https://schoolppacover.co.uk/Spanish/>). The lesson plan folder remains within your school so that your SLT, MFL coordinator, class teacher or OFSTED can have instant access to the lesson plans and children's Spanish progression at any time. Furthermore, the lesson plan folder is invaluable if the regular Spanish teacher is ill for any reason, and as we would always arrange cover, the lesson plan folder ensures seamless cover at all times.

Further to this, all long-term plans, medium-term plans, individual lesson plans, resources, progression of skills map, knowledge organisers, assessments, etc can be accessed via our lesson planning website (<https://www.ppacover-lessonplans.co.uk/>) where every school has an individual login and access to the scheme of work that our PPA Cover Ltd. teacher will teach from. Your school's SLT can also access this scheme of work digitally via our online platform enabling them to publish key documents from our scheme of work on your school's website.

Deep Dive Compliant Scheme of Work

All of PPA Cover Ltd.'s schemes of work are Deep Dive compliant and are updated annually to ensure our schemes of work and lesson plans are always kept up to date with the latest National Curriculum standards.



What To Expect From A PPA Cover Ltd. Spanish Teacher

PPA Cover Ltd. specialise in planning and delivering effective, high-quality Spanish lessons, that are tailored to the MFL National Curriculum, to primary schools throughout the UK, for EYFS, Key Stage 1 & Key Stage 2. All our Spanish teachers are:

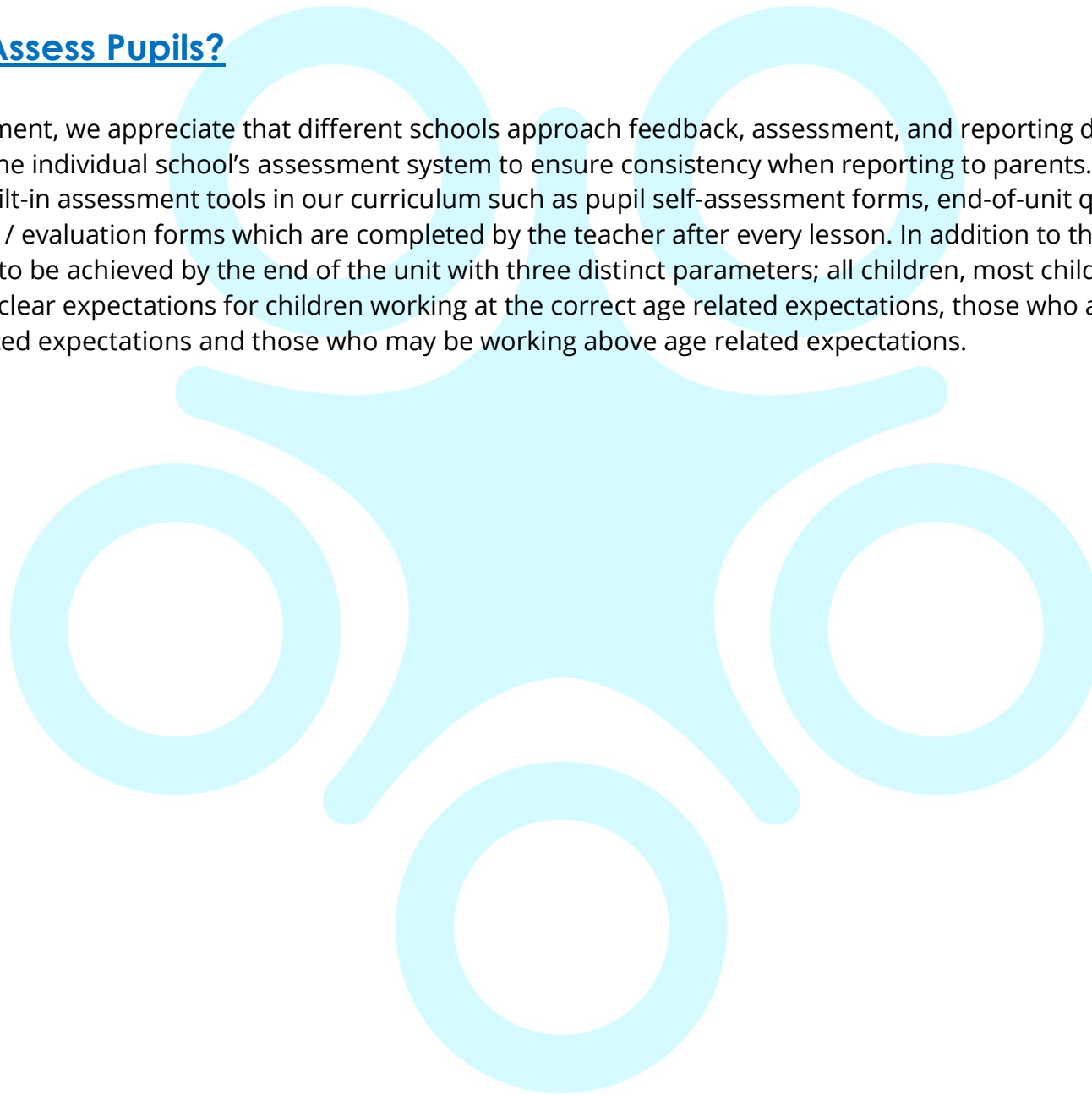
- Qualified to deliver Spanish lessons within primary schools,
- DBS Enhanced Checked,
- Able to teach up to 36 children without the presence of a class Teacher or Teaching Assistant,
- Excellent at conveying their creative teaching ideas to children on a whole class basis,
- Able to differentiate lessons to meet the needs of all children,
- Able to make lessons fun as well as structured to meet National Curriculum standards,
- Each school is assigned a Spanish teacher and this same Spanish teacher will deliver lessons every week throughout the whole of the academic year, ensuring continuity for children and staff.

All Spanish teachers are fluent Spanish speakers and are qualified to take language lessons within primary schools. They are excellent at conveying their creative teaching ideas to children on a whole class basis, ensuring lessons are differentiated to meet the needs of all children, while maximising engagement by making lessons fun, as well as structured to meet National Curriculum standards.



How Do We Assess Pupils?

In terms of assessment, we appreciate that different schools approach feedback, assessment, and reporting differently. Therefore, we usually follow the individual school's assessment system to ensure consistency when reporting to parents. However, we do also have some built-in assessment tools in our curriculum such as pupil self-assessment forms, end-of-unit quizzes, and end of lesson assessment / evaluation forms which are completed by the teacher after every lesson. In addition to this, every unit has clear expectations to be achieved by the end of the unit with three distinct parameters; all children, most children and some children which set clear expectations for children working at the correct age related expectations, those who are working towards to correct age related expectations and those who may be working above age related expectations.



Why Choose PPA Cover Ltd.

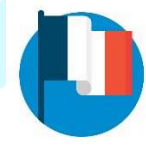
We are a specialist education provider who specialise in PPA cover for primary schools. We have been established since 2005 and offer a variety of subjects including:



ART



MUSIC



FRENCH



SPANISH



PE

We can deliver individual subjects to cover PPA time or we can provide a carousel of subjects to cover a school's entire PPA time. All our staff specialise in the planning and delivery of these subjects to EYFS, KS1 & KS2 children on a weekly basis.

Our Guarantees

We guarantee:

- ✓ We will improve the standard of PPA cover teaching provision within your school.
- ✓ All lessons pre-planned and a copy of these lesson plans to remain in your school.
- ✓ Assessments after every lesson.
- ✓ The same PPA teachers every week.
- ✓ Termly lesson observations completed by PPA Cover Ltd to ensure a high teaching and learning standard.
- ✓ Management and assessment of staff completed by PPA Cover Ltd.
- ✓ CPD provided to our PPA teachers by PPA Cover Ltd.
- ✓ All staff are Enhanced DBS checked.
- ✓ All staff have completed Behaviour Management training.
- ✓ All staff have completed a Safeguarding Children course.



Frequently Asked Questions

Do your staff have DBS?

Yes, all of our staff have Enhanced DBS checks. A copy of the DBS and all other safeguarding information will be sent to a school via a staff datasheet prior to any staff member's first day of teaching.

Do your staff have Safeguarding training?

Yes, all of our staff undertake safeguarding training annually.

Are your staff all qualified teachers? Have they got QTS?

All of our staff are subject specialists and are not only qualified to teach their given subject but also bring great passion and enthusiasm to teaching their subject. We have Qualified and Non-Qualified Teaching Specialists across our pool of staff with around 60% being QTS. However, during OFSTED inspections and regular lesson observations, our Non-QTS staff score on par with our QTS staff.

What training do your staff have?

Prior to any staff member being placed within a school for PPA Cover Ltd, they undertake training in areas such as behaviour management, classroom management, teaching strategies, lesson pace and delivery, school codes of conduct, and child psychology.

What happens if your staff are off sick?

Our sickness and illness policy states that a staff member must call into the head office before 7am if they are going to be off sick that day. We will then arrange for one of our cover PPA teachers to cover the regular PPA teacher.

Do you do assessments?

Yes, after every lesson the PPA teacher will record an assessment on the lesson evaluation sheet.

Do you help with end of year reports?

Yes, towards the end of the school year the PPA teacher will be happy to help complete reports in accordance with the school's requirements.



What is your Quality Assurance?

Our Quality Assurance firstly starts with our Operations Managers. Every school is assigned an Operations Manager who is tasked with ensuring high quality teaching and learning within any of our PPA subjects. The Operations Manager will assess a school's requirements and then assign the teacher that best meets the school's requirements.

Do you complete lesson observations?

Yes, lesson observations are completed by our Operation Managers and a copy of the formal lesson observation is submitted to the school. A member of the school's SLT can also observe alongside the Operations Manager if required.

Will I have a Main Point of Contact?

Yes, all of our schools are designated a School Liaison Officer who will be your direct point of contact, for any questions, queries and support. You will also be assigned a local Operations Manager, who will visit your school throughout the academic year to provide quality assurance and complete observations on our staff members.

How do I get Feedback?

Feedback from the PPA teacher is given daily in regards to how the lesson went that day or any information that needs to be passed on. Management feedback from lesson observations is given termly via the Operations Manager and School Liaison Officer.

Can you guarantee me the same teacher week in week out?

Yes, you will be assigned one PPA teacher for each PPA subject and this teacher will be assigned to your school for the whole of the academic year.

Are the lessons in-line with the National Curriculum?

Yes, our lesson plans / scheme of work are updated annually to ensure they meet the latest National Curriculum / OFSTED guidelines as well as incorporating best practice.



What about OFSTED Framework Deep Dive?

All schemes of work and lesson plans meet the OFSTED Framework Deep Dive. PPA Cover Ltd. provide each school with documentation evidencing the teaching and learning within each PPA subject. This evidence includes what children have been taught, what curriculum points they have covered, each topic taught and what children have achieved throughout the year.

What If I am unhappy with my provision?

If you are unhappy with any part of your provision, please contact your designated School Liaison Officer as soon as possible to discuss your concerns. A meeting will be arranged for your Operations Manager to visit your school within 7 days to complete a full observation. Full support will be provided to the Teacher and school in order to provide a solution to your concerns. A return visit will be scheduled for 14 days' time to ensure the smooth delivery of service, should for any reason this not be the case a replacement teacher will be offered.

What other services do you offer?

We can also provide Lunchtime Clubs and After School Clubs in addition to PPA service on those days. Unfortunately, we do not offer standalone clubs. Please ask for further details with a PPA Cover Ltd. representative.

Are there any additional charges?

There are no additional charges to your PPA Cover Service. Registration, Dismissal of the children and daily evaluations are all part of the complete service that we provide.

If you have any further questions or require any additional information, please do not hesitate to contact us.





CONTACT US!

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